

# - V.S.C.A.R. HONOR ROLL

V.S.C.A.R. recognizes accomplishments, activities, and hard work of all Societies and members. ALL Societies are honored for their achievements. All societies entering will receive a certificate of participation!

The Honor Roll is evaluated and awards are based upon the responses received on this form. Documentation of activities and programs must accompany this entry. Sufficient information **MUST** be provided in order to allow the judges to evaluate your entry properly. All documentation goes to the **Senior State Honor Roll Chairman**. Be certain to communicate with all of your Society members before filling out this form so that you get full credit and your entry is as accurate as possible. The Senior State Honor Roll Chairman will determine the final number of points awarded in order to total your score.

Use this guide to plan your year of \_\_\_\_\_ and \_\_\_\_\_

<p style="text-align: center;"><b>Deadline</b></p> <p>This report, with all attachments, must be postmarked on or before _____ to the Senior State Honor Roll Chairman. Submit a copy without documentation to the Senior State President.</p>	<p style="text-align: center;"><b>Mail to:</b></p> <p style="text-align: center;">Senior State Chairman, V.S.C.A.R. Honor Roll</p> <p style="text-align: center;"><i>Please do <b>not</b> require a signature or pickup at post office</i></p>
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<b>NAME OF SOCIETY</b> _____ Number of members: On March 1, _____ On Jan. 31, _____ Pending at submission _____
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## A. PROGRAMS AND PROJECTS (Give details on separate sheets)

Did your Society:

1. Attach a list of all C.A.R. events held by your Society? *Tip: Keep records throughout the year.* (10 pts) \_\_\_\_\_  
**GIVE DETAILS ON A SEPARATE SHEET(S)**, include dates, events, description of activities, and number of participants – members, prospective members, seniors, and others. *Tip: Make this a master list for all required Honor Roll documentation and cross-reference the rest of your answers to this master list.*
2. Hold at least **six** business meetings following the C.A.R. ritual? (15 pts) \_\_\_\_\_
3. Hold more than six business meetings following the C.A.R. ritual? (2 points per meeting over six) (max 10 pts) \_\_\_\_\_
4. Have at least one program on the state project? (10 pts) \_\_\_\_\_
5. Have at least one program on the national project? (10 pts) \_\_\_\_\_
6. Present a program, or have a project, on at least **six** Officer or Committee programs from the State Contest packet? (Include in master list in section A1) (15 pts) \_\_\_\_\_
7. Present programs on more than six Officer or Committee programs? (2 pts for each program/project over six) (max 20 pts) \_\_\_\_\_
8. Invite at least one State Officer, other than a member of your Society, to attend a meeting/event? (max 2 pts) \_\_\_\_\_  
 Name of State Officer invited (They do not have to attend to earn this credit!): \_\_\_\_\_
9. Did you have at least one member attend any of the following events? (Add points for each event attended) (max 25 pts) \_\_\_\_\_
 

a. <input type="checkbox"/> State Conference (5 points)	d. <input type="checkbox"/> National Convention (5 points)
b. <input type="checkbox"/> State Workshop #1 (5 points)	e. <input type="checkbox"/> State Workshop #2 (5 points)
c. <input type="checkbox"/> Mid-Southern Regional meeting (5 points)	f. <input type="checkbox"/> Other Region Meetings (1 point each. List events)
10. Have a special society project? Describe project and provide documentation. (5 pts) \_\_\_\_\_

## B. MEMBERSHIP (Attach a complete copy of your Treasurer's Report - State and National)

1. Were **ALL** national dues, and the Senior Society President's fee, paid and postmarked on or before **12/31/** ? (10 pts) \_\_\_\_\_
2. Did your Society have any **new** members? Attach list. (# pts) \_\_\_\_\_
 

a. By application _____ (2 pts per new member)	b. By transfer _____ (1 pt per new transfer to your Society)
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3. Are any eligible members "dual members" of the following (1 point per member. Attach list of names) (# pts) \_\_\_\_\_
 

a. DAR _____	b. SAR _____	c. S.R. _____
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## C. VOICE OF VIRGINIA & C.A.R. MAGAZINE (Attach lists noted below)

1. Was your Subscription Form (and all financial obligations\*) for *The Voice of Virginia* postmarked on or before **12/31/** ? (One subscription per family) (10 pts) \_\_\_\_\_  
*\*Financial obligations include payment for print subscriptions and postage for returned Voice subscriptions.*
2. Was your Society's Family Mailing List and Virginia Patriots List postmarked/mailed on or before **12/31/** ? (4 pts) \_\_\_\_\_  
 If "Yes", were the lists sent to the following (with a copy of the Senior State Treasurer's report):
 

a. Senior State Publisher (2 points) -
b. Senior State Treasurer (2 points) -
3. Did your Society submit article(s) to *The Voice of Virginia*? (2 points each. Attach list of articles) (max 10 pts) \_\_\_\_\_
4. Was your Society mentioned in any issue of *The Voice of Virginia*? (1 point per issue. Attach list of issues) (max 4 pts) \_\_\_\_\_
5. Do at least 75% of your families receive the *C.A.R. Magazine*? (10 pts) \_\_\_\_\_
6. Did your Society submit article(s) to the *C.A.R. Magazine*? (2 points each. Attach list of articles) (max 10 pts) \_\_\_\_\_
7. Was your Society mentioned in any issue of the *C.A.R. Magazine*? (1 point each. Attach list of issues) (max 5 pts) \_\_\_\_\_

## D. NET GAIN (Transfer Members - In or Out - do not count for or against a net gain)

1. Did your Society have a **net gain** in membership? (10 pts) \_\_\_\_\_

**E. LIFE MEMBERSHIP (Attach lists)**

- 1. Do Life Members make up at least **10%** of your current membership? (10 pts) \_\_\_\_\_
- 2. Did your Society obtain any **new** Life Members? (2 points each. Attach list of names) (# pts) \_\_\_\_\_  
 Count **new** members and **current** members who became Life Members (must have paid for at least two years to count)

**F. SOCIETY NEWSLETTERS (Attach copy of the 1<sup>st</sup> page of each issue)**

- 1. Did your Society publish, by print or email, and distribute at least four issues of a newsletter? (10 pts) \_\_\_\_\_
  - 2. Did your Society produce more than 4 issues of a newsletter? (2 points for each issue over 4) (max 12 pts) \_\_\_\_\_
- Please review the national contest for "C.A.R. Magazine and Newsletters" to get full credit on the National Merit Award!**

**G. PUBLIC RELATIONS (Attach lists)**

- Did your Society:
- 1. Involve the DAR, SAR or S.R. in \_\_\_\_\_ ? (5 points per activity. Attach details) (max 20 pts) \_\_\_\_\_
  - 2. Did your Society obtain Virginia Patriots? (1 point for each Virginia Patriot. Attach list of names) (# pts) \_\_\_\_\_
  - 3. Submit copies of your Society publicity (in proper format) to the State Public Relations Chairman? (5 pts) \_\_\_\_\_
  - 4. Use the Internet to promote C.A.R.? (List details) (2 pts) \_\_\_\_\_
  - 5. Use various types of media to create public awareness of your Society? (List details) (2 pts) \_\_\_\_\_  
*Tip: Be creative – Obtain credit by making an effort to publicize your activities.*
  - 6. Participate in community events and attempt to publicize this participation? (2 points each. Attach details) (max 10 pts) \_\_\_\_\_
  - 7. Participate in the Virginia DAR State Conference Debutante Presentation? (max 5 pts) \_\_\_\_\_  
 (1 point for each debutante, escort, or flag bearer. Attach list of names)

**H. CONTESTS (Attach lists)**

- 1. Did your Society enter at least six of the State Contests in the contest packet? (Attach list of specific contests) (15 pts) \_\_\_\_\_
- 2. Did your Society enter more than 6 State contests? Add 2 Points for each additional State contest entered over six. (# pts) \_\_\_\_\_
- 3. Is your Society entering the **National Merit Award**? (Attach copy of *entry form only*) (15 pts) \_\_\_\_\_

**I. MOUNTAIN AND AMERICAN INDIAN SCHOOLS (Attach details)**

- Did your Society donate to **at least** one mountain or American Indian school? (2 points each) (max 16 pts) \_\_\_\_\_
- Send donations directly to the schools. List the following information for each school (attach list if needed):
- |                       |   |                       |
|-----------------------|---|-----------------------|
| <i>Name of school</i> | <i>Clothing (lbs), gifts, and other aid</i> | <i>(and/or) Money</i> |
| _____                 | _____                                       | _____                 |
| _____                 | _____                                       | _____                 |
| _____                 | _____                                       | _____                 |

**J. DONATIONS & FINANCES**

**All donations for Virginia funds must be sent to the Senior State Treasurer by January 31<sup>st</sup>.**  
**All donations for National funds must be sent to the Senior National Treasurer by January 31<sup>st</sup>.**  
 Local Societies can still receive credit for National Merit Award for donations postmarked on or before Feb. 28<sup>th</sup>.  
 For pins purchased at National or Regional, include a copy of the Pin Report from eC.A.R. for credit.  
 Society MUST send copy of the Treasurer's Report to both State and National.  
**Note: For Questions 2 and 3, every \$5 donation = 1 Point for a max of 20 points (\$100)**

- 1. Did your society file your IRS 990N (E-Postcard) with the IRS before **July 15**, ? (2 pts) \_\_\_\_\_  
 If "Yes", were copies of the filing confirmation sent to the following:  
     Senior State President (1 point) – \_\_\_\_\_  
     Senior State Treasurer (1 point) – \_\_\_\_\_

- 2. Did your Society make a donation to any of the following projects or funds? (Provide amount):

a. Virginia C.A.R. State Project Fund	\$ _____
b. E. Stewart & Lillian H. James Scholarship Fund	\$ _____
c. V.S.C.A.R. Pineapple Pin (\$15.00 each)	\$ _____
d. Virginia Honor Pin (\$25.00)	\$ _____
e. V.S.C.A.R. Cardinal Pin (\$10.00)	\$ _____
f. V.S.C.A.R. Tricorner Hat Pin (\$15.00)	\$ _____
g. National President's Program Fund	\$ _____
h. Any other National fund(s) (Attach list)	\$ _____

- 3. Did your Society receive credit for any of the following? (Provide total amount for each pin):

a. National Promoters (# x \$25)	\$ _____
b. Life Promoter (# x \$100)	\$ _____
c. Any National fund pin(s)? (Attach list)	\$ _____
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Total Donations for Questions 2 and 3	\$ _____
Total Points (1 point per \$5, max 20 pts) _____	

**Total Points: \_\_\_\_\_**

\_\_\_\_\_  
Society President's Name (printed) and Signature

\_\_\_\_\_  
Senior Society President's Name (printed) and Signature

\_\_\_\_\_  
E-mail address and/or telephone number

\_\_\_\_\_  
E-mail address and/or telephone number

*All societies entering will receive a certificate of participation highlighting this year's state theme!*

Scoring: Blue: 50 Pts. Green: 130 Pts. Red: 210 Pts. Silver: 275 Pts. Gold: 325 Pts.

**IF YOU HAVE ANY QUESTIONS ON THE HONOR ROLL, CONTACT**